

## Oral Presentations: General Guide

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### Preparation and Practice:

1. Choose a reliable partner--someone with whom you can creatively work together.
2. Create a two-minute dialogue—both a dialogue written outside the normal hours of class and a dialogue which best highlights what you have learned this semester.
3. Practice and rehearse this dialogue--insuring that ,even when nervous, this dialogue will not exceed nor fall short of the two-minute period required for the first half of the oral presentations.
4. Read “Oral Presentations: Guide for Part 2”
5. Prepare for the second two-minute section of the oral presentation --practice asking and answering the questions listed in the “Guide for Part 2” with your partner.
  - a. How many questions can you both ask and answer in two minutes?
  - b. Which ones are the hardest?
  - c. Remember, the more questions asked and answered correctly, the higher the grade awarded.

### Things to remember:

1. The exam has two two-minute sections and will be administered randomly to student groups each day of the exam period.
2. Although you work with a partner and present together, the final grade you receive will be based on your individual performance alone.
3. Each individual Oral Presentation will be graded according to these categories:
  - a. Length of time
  - b. Appropriateness of pronunciation
  - c. Suitability of vocabulary used
  - d. Grammatical accuracy and sophistication
  - e. Degree of fluidity and sophistication of ideas presented
  - f. Comprehension and preparation of impromptu questions
4. Timely self-correction is advantageous and helps avoid penalties.
5. Steer clear of fragmented sentences and ideas.
6. Think of improvisation as a creative friend not a foe.
7. When in a pinch, try to inconspicuously and innocuously nudge and help your partner along.